## **Administration Proof of Debt**

Rule 14.4, Insolvency (England and Wales) Rules 2016

## **Gabbotts Farm (Retail) Limited (in Administration)**

Date of Administration. 7 November 2018		
Please refer to the notes at the end of this form.		
Name of Creditor		
Address		
Total amount of claim, including VAT, as at 7 November 2018 Less: any payments made to you after 7 November 2018 in respect of the claim	(	)
Less: any trade or other discounts (except early payment discounts) under Rule 14.20	(	)
Less: any adjustments for set off in accordance with Rule 14.24	(	)
Net claim after deductions		
Amount of any outstanding uncapitalised interest included in claim		
Amount of any VAT included in claim		
Is the whole or any part of your claim preferential, within the meaning of section 386, schedule 6, of the Insolvency Act 1986? If so, into which category of debt does it fall?		
Particulars of how and when the debt was incurred.		
Is your claim secured? If so, please provide the following information:		
<ul><li>the nature of the security</li><li>the date on which it was given</li></ul>		
the value which you put on the security		
If you claim or have claimed reservation of title in respect of goods to which the debt refers, please give details here.		

Please provide details of any document by reference can be substantiated	to which the debt	
Please provide your bank details for payments		Name on account: Sort Code: Account number:
Signed Signature on behalf of creditor		
Name		
Address		
Authority to sign on behalf of creditor		
Date		
For Administrator's use only		
File with Alex Nicholls	Reviewed by	

## **Notes to Administration Proof of Debt Form:**

- 1. Please attach a detailed statement of your account as at the date on which the company entered Administration.
- 2. VAT bad debt relief may usually be claimed six months after the date of supply.
- 3. The Administrator may call for any document or other evidence to be produced if it is considered necessary for the purpose of substantiating the whole or any part of the claim made.
- 4. The Joint Administrators may act as data controllers of personal data as defined by the General Data Protection Regulation 2016/679, depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrators' appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy.

Please return your completed form to:

Alex Nicholls c/o Ernst & Young LLP Bridgewater Place Water Lane Leeds LS11 5QR