

TO ALL KNOWN CREDITORS

15 April 2021

Ref: HK/CGJK/BL/PCF.19
Email: BLeach@parthenon.ey.com

Dear Sirs

OfficeTeam Limited (in Administration) (“the Company”)

As you are aware, the administration of the above company was due to end on 13 May 2021.

Pursuant to paragraph 76 of Schedule B1 to the Insolvency Act 1986, the administration has now been extended to 13 May 2022, by the consent of the Company's creditors. I enclose formal notice of the extension, for your information.

If you require any further information, please do not hesitate to contact
officeteamadministration@uk.ey.com.

Yours faithfully
for the Company



R H Kelly
Joint Administrator

Enc: Notice of extension of administration

R H Kelly is licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants of Scotland. C G J King is licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants in England and Wales.

The affairs, business and property of the Company are being managed by the Joint Administrators, R H Kelly and C G J King, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy.

Rules 3.54 (5) and 3.54(6), Insolvency (England and Wales) Rules 2016

The Insolvency Act 1986

Notice of extension of period of administration

Name of Company OfficeTeam Limited Country of incorporation (if outside the UK)	Company number 05095978
In the High Court of Justice, Business and Property Courts in Birmingham, Insolvency and Companies List (ChD) [full name of court]	Court case number CR-2020-BHM-000303

(a) Insert
name(s) and
address(es) of
administrator(s)
)

~~1~~ We (a) R H Kelly and C G J King

Ernst & Young LLP, Bridgewater Place, Water Lane, 1 Bridgewater Place, Leeds, LS11 5QR

having been appointed administrators of

(b) Insert
name and
address of
registered
office of
company

(b) OfficeTeam Limited

Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR

("the company")

(c) Insert date
of appointment

on (c) 14 May 2020 by (d) the directors of the Company

(d) Insert
name of
appointor /
applicant

hereby give notice that the administration has been extended:

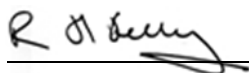
* with the consent of the company's creditors

*Delete as
applicable

(e) Insert date

until (e) 13 May 2022

Signed



Joint Administrator

Dated 15 April 2021

Contact Details:

R H Kelly and C G J King Office holder numbers: 8582 and 8985	
Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR	
Telephone number	Tel: 0113 298 2224
Email address	BLeach@parthenon.ey.com
Name of alternative person to contact about the administration	Ben Leach