

**TO ALL KNOWN CREDITORS, MEMBERS AND SUPPLIERS**

20 January 2025

Ref: Fablink Group/DH/LW/Creditors  
Email: [fablinkadministration@uk.ey.com](mailto:fablinkadministration@uk.ey.com)

Dear Sir or Madam

**Wharfside Industrial Limited, Fablink (Evenwood) Limited, Fablink (Luton) Limited, Fablink (Northampton) Limited and Fablink (Wolverhampton) Limited (all in Administration) (together ‘the Companies’)**

On 7 January 2025, the Companies entered Administration and Lucy Winterborne and I were appointed as Joint Administrators. The appointment was made by the Companies’ directors under the provisions of paragraph 22(2) of Schedule B1 to the Insolvency Act 1986. Formal notice of our appointment is attached. As licensed insolvency practitioners, we are bound by the Insolvency Code of Ethics when carrying out all professional work relating to the Administration.

The Companies are being wound down under our supervision whilst we liaise with interested parties in respect of parts of the business and / or assets of the Companies and conduct an investigation of their financial affairs. At present, I am unable to indicate whether there will eventually be a surplus available for creditors. However, in accordance with Paragraph 49(5) of Schedule B1 to the Insolvency Act 1986, we shall be preparing proposals within eight weeks of our appointment. The proposals will be made available to all creditors and will give an indication of the likely dividend prospects.

We will also set out our proposals for remuneration and will seek approval for the basis. The statutory provisions relating to remuneration are set out in Chapter 4, Part 18 of the Insolvency (England and Wales) Rules 2016 (‘the Rules’).

Further information is given in the Association of Business Recovery Professionals’ publication ‘A Creditors’ Guide to Administrators’ Fees’, a copy of which may be accessed from the web site of the Institute of Chartered Accountants at <https://www.icaew.com/en/technical/insolvency/creditors-guides>, or is available in hard copy upon written request to the Joint Administrators.

Please note that debts incurred by the Companies before our appointment will rank as unsecured claims against the Companies. Any sums due to the Companies arising after our appointment must be paid in full and without set-off against any debts incurred by the Companies prior to our appointment.

The directors are required to submit a statement of affairs to us and you will appreciate that the full financial position is not yet known. Should you wish to submit a claim in the Administration in respect to a debt owed to you by one of the Companies, together with your supporting documentation and banking information, you can do so by accessing the website below using the unique login details noted below. Alternatively, a hard copy proof of debt form can be downloaded from [https://www.ey.com/en\\_uk/administrations/fablinkgroup](https://www.ey.com/en_uk/administrations/fablinkgroup) and emailed with supporting documentation, to [fablinkadministration@uk.ey.com](mailto:fablinkadministration@uk.ey.com)

If you are making a claim, please ensure that you submit a claim in the Administration of the Company from which the debt is due. You can confirm this by referring to your contract, outstanding invoices and / or correspondence with the Company.

IPS Creditor website: [www.ips-docs.com](http://www.ips-docs.com)

Turnkey provides software solutions to the insolvency industry. This secure portal is the online gateway for exchange of information between creditor and the insolvency practitioner.

IPS Creditor Login: FABLW01

From the drop down box select Fablink (Wolverhampton) Limited ~ (In Administration) ~ Ernst & Young –

Unique ID:

Certain debts due from the Companies may be preferential in accordance with section 386 of the Insolvency Act 1986. If you consider that you have a claim in this category, please advise me immediately. If you hold any security for your claim or you consider that you have title to any assets in the Companies' possession, please forward details to me as soon as possible.

You may be entitled to VAT bad debt relief on debts arising from supplies more than six months old. This procedure does not involve the Administrators and claims should be made directly to HM Revenue & Customs.

**Please note that with effect from the date of our appointment the Companies will not be responsible for payment for any goods or services delivered to the Companies except against orders which bear the signature of one of the Joint Administrators, or one of our representatives, whose specimen signatures and authority limits (where applicable) appear at the end of this letter. Goods and services so ordered will be paid for on normal credit terms.**

**If any orders placed with you by the Companies prior to our appointment have not been completed, they should not be completed unless you receive written confirmation from either of us, or our authorised representative, that the goods or services are still required. Please provide a statement of any orders placed by the Companies prior to our appointment which have not yet been completed.**

### Opting out

Under the provisions of Rule 1.39, creditors have the right to elect to opt out of receiving further documents relating to the Administration.

If you do elect to opt out you will still receive the following documents:

- Any which the Insolvency Act requires to be delivered without expressly excluding opted-out creditors;
- Notice relating to a change in the Administrators, or their contact details;
- Notice of dividend or proposed dividend; or

- A notice which the court orders to be sent to all creditors, or all creditors the particular category to which you belong.

Any election to opt-out will not affect your entitlement to receive dividends, if any are paid.

Unless the Rules provide to the contrary, opting-out will not affect your rights to vote in a decision procedure or participate in a deemed consent procedure, although you would not receive notice of such procedures.

Any opted-out creditors will be treated as opted out in respect of any consecutive insolvency procedure which might follow the Administration.

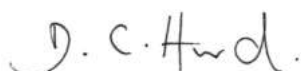
You may opt-out by delivering an authenticated (e.g. signed) and dated notice to me stating that you are electing to be an opted-out creditor in relation to this Administration. You may at any time revoke this election by delivering to me an authenticated and dated notice stating that you no longer wish to be an opted-out creditor.

#### **Other matters**

If there are any matters concerning the Companies' affairs which you consider may require investigation and consequently should be brought to our attention, please forward the details to me in writing as soon as possible.

If you require any further information or explanation, please do not hesitate to contact us on the email address in the letterhead.

Yours faithfully  
for the Companies



D C Hurd  
Joint Administrator

Enc: Notice of Administrator's Appointment

*D C Hurd is licensed in the United Kingdom to act as an Insolvency Practitioner by The Institute of Chartered Accountants in England and Wales and L Winterborne is licensed in the United Kingdom to act as an Insolvency Practitioner by The Insolvency Practitioners Association. As Insolvency Practitioners, they are bound by the Insolvency Code of Ethics in carrying out all professional work relating to the appointment.*

*The affairs, business and property of the Companies are being managed by the Joint Administrators, D C Hurd and L Winterborne, who act as agents of the Companies only and without personal liability.*

*The Joint Administrators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Companies may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrator's appointment. The Office Holder Data Privacy Notice can be found at [www.ey.com/uk/officeholderprivacy](http://www.ey.com/uk/officeholderprivacy).*

## SPECIMEN SIGNATURES

The authorised signatories for orders are:

D C Hurd who will sign	
Lucy Winterborne who will sign	
Surinder Bougan who will sign (Authority up to £100,000)	
Kyri Papathomas who will sign (Authority up to £100,000)	
Jack Lavery who will sign (Authority up to £20,000)	
John Louden who will sign (Authority up to £20,000)	
Sophie Hill who will sign (Authority up to £20,000)	

# Notice of Administrator's Appointment

Paragraph 46 of Schedule B1 to the Insolvency Act 1986 and Rule 3.27 of the Insolvency (England and Wales) Rules 2016

Name of Company Fablink (Evenwood) Limited (in Administration)	Company number 15826075
In the In the High Court of Justice, Business and Property Courts, Company & Insolvency List (ChD) <small>[full name of court]</small>	Court case number CR-2024-007886

(a) Insert full name(s)  
and address(es))

We (a) Daniel Christopher Hurd and Lucy Winterborne

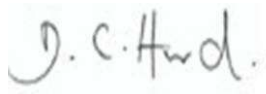
Ernst & Young LLP, 1 Colmore Square, Birmingham, B4 6HQ and Ernst & Young LLP, The Paragon, Counterslip, Bristol, BS1 6BX

give notice that we were appointed as Joint Administrators of the above Company on:

(b) Insert date

(b) 7 January 2025

Signed



Signed



Dated 07 January 2025

Dated 07 January 2025

Joint Administrators IP No(s) 20030

21130

# Notice of Administrator's Appointment

Paragraph 46 of Schedule B1 to the Insolvency Act 1986 and Rule 3.27 of the Insolvency (England and Wales) Rules 2016

Name of Company Fablink (Luton) Limited (in Administration)	Company number 15826084
In the In the High Court of Justice, Business and Property Courts, Company & Insolvency List (ChD) [full name of court]	Court case number CR-2024-007888

(a) Insert full name(s)  
and address(es))

We (a) Daniel Christopher Hurd and Lucy Winterborne

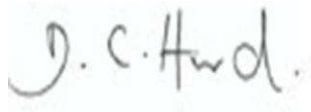
Ernst & Young LLP, 1 Colmore Square, Birmingham, B4 6HQ and Ernst & Young LLP, The Paragon, Counterslip, Bristol, BS1 6BX

give notice that we were appointed as Joint Administrators of the above Company on:

(b) Insert date

(b) 7 January 2025

Signed



Signed



Dated 07 January 2025

Dated 07 January 2025

Joint Administrators IP No(s) 20030

21130

# Notice of Administrator's Appointment

Paragraph 46 of Schedule B1 to the Insolvency Act 1986 and Rule 3.27 of the Insolvency (England and Wales) Rules 2016

Name of Company Fablink (Northampton) Limited (in Administration)	Company number 15826092
In the In the High Court of Justice, Business and Property Courts, Company & Insolvency List (ChD) [full name of court]	Court case number CR-2024-007889

(a) Insert full name(s)  
and address(es))

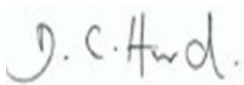
We (a) Daniel Christopher Hurd and Lucy Winterborne

Ernst & Young LLP, 1 Colmore Square, Birmingham, B4 6HQ and Ernst & Young LLP, The Paragon, Counterslip, Bristol, BS1 6BX

give notice that we were appointed as Joint Administrators of the above Company on:

(b) Insert date

(b) 7 January 2025

Signed 

Signed 

Dated 07 January 2025

Dated 07 January 2025

Joint Administrators IP No(s) 20030

21130

# Notice of Administrator's Appointment

Paragraph 46 of Schedule B1 to the Insolvency Act 1986 and Rule 3.27 of the Insolvency (England and Wales) Rules 2016

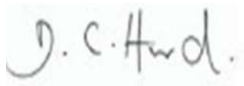
Name of Company Fablink (Wolverhampton) Limited (in Administration)	Company number 15826054
In the High Court of Justice, Business and Property Courts, Company & Insolvency List (ChD) [full name of court]	Court case number CR-2024-007885

(a) Insert full name(s) and address(es)) We (a) Daniel Christopher Hurd and Lucy Winterborne  
Ernst & Young LLP, 1 Colmore Square, Birmingham, B4 6HQ and Ernst & Young LLP, The Paragon, Counterslip, Bristol, BS1 6BX

give notice that we were appointed as Joint Administrators of the above Company on:

(b) Insert date

(b) 7 January 2025

Signed 

Signed 

Dated 07 January 2025

Dated 07 January 2025

Joint Administrators IP No(s) 20030

21130



# Notice of Administrator's Appointment

Paragraph 46 of Schedule B1 to the Insolvency Act 1986 and Rule 3.27 of the Insolvency (England and Wales) Rules 2016

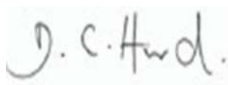
Name of Company Wharfside Industrial Limited (in Administration)	Company number 15886331
In the High Court of Justice, Business and Property Courts, Company & Insolvency List (ChD) [full name of court]	Court case number CR-2024-007887

(a) Insert full name(s) and address(es)) We (a) Daniel Christopher Hurd and Lucy Winterborne  
Ernst & Young LLP, 1 Colmore Square, Birmingham, B4 6HQ and Ernst & Young LLP, The  
Paragon, Counterslip, Bristol, BS1 6BX

give notice that we were appointed as Joint Administrators of the above Company on:

(b) Insert date

(b) 7 January 2025

Signed 

Signed 

Dated 07 January 2025

Dated 07 January 2025

Joint Administrators IP No(s) 20030

21130